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Programme Specification and Regulations

2015

**MSc degree, Postgraduate Diploma,
Postgraduate Certificate and Individual
Modules in Livestock Health and Production
and in Veterinary Epidemiology and Public
Health**

Important document please read.

This document contains important information that governs your registration, assessment and programme of study.

Programme Specification and Regulations for the MSc degree,

Appendix C Assessment Criteria Essay questions	62
Appendix D Assessment Criteria Short answer questions and problem solving	69
Appendix E 240 hour individual modules with the corresponding 50 hour individual modules	70
Glossary of terms	71
Related documents and other sources of information	77

Important information regarding the Programme Specification and Regulations

About this document

Last revised 01/10/2014

This Programme Specification and Regulations document

6

Students registered for the programmes covered by this programme specification and regulations are registered with the University of London International Academy. The University of London International Academy is based on a partnership between the University of London and certain Colleges of the University. The Colleges of the University of London and the University of London International Academy collaborate to deliver the University of London International Programmes.

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All University of London International Programmes adhere to t academic
programmes and awards.

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Every effort is taken to ensure the accuracy of the material produced by the University of London International Programmes and likewise, the content contained within the pages of this document. This document contains links to third-party sites; the University of London International Programmes is not responsible for the content of these sites. Likewise, references and links to any such websites should not be taken as an endorsement by the University of opinions expressed or services provided at those sites.

Programme Specification 2015

For prospectus details about the programme, please see www.londoninternational.ac.uk/content/postgraduate-programmes-veterinary-health

Title and name of awards

See [Glossary](#) for an explanation of terms.

Master of Science in Livestock Health and Production (MSc)

Postgraduate Diploma in Livestock Health and Production (PG Dip)

Postgraduate Certificate in Livestock Health and Production (PG Cert)

Master of Science in Veterinary Epidemiology and Public Health (MSc)

Postgraduate Diploma in Veterinary Epidemiology and Public Health (PG Dip)

Postgraduate Certificate in Veterinary Epidemiology and Public Health (PG Cert)

Students graduating with a University of London award will be sent two documents: a final diploma and a diploma supplement. The final diploma will indicate registration with the University of London and the award of a University of London Degree or Diploma, incorporating the University of London logo and signature of the Vice-Chancellor, and indicating that the Royal Veterinary College was the Lead College involved. The diploma supplement will describe the nature, level and content of the programme that has been successfully completed, including a transcript of modules taken and marks achieved as well as the overall classification. It also provides further information about the role of the Lead College and method of study.

Level of the programmes

The FHEQ forms part of the UK Quality Code for Higher Education of the [Quality Assurance Agency for Higher Education](#) (QAA).

The awards are placed at the following Levels of the Framework for Higher Education Qualifications (FHEQ):

Master of Science degree Level 7

Postgraduate Diploma Level 7

Postgraduate Certificate Level 7

Relevant QAA subject benchmarks group(s)

See the [QAA website](#) for information:

Veterinary Sciences

www.qaa.ac.uk/en/Publications/Documents/SBS-consultation-vet-nursing.pdf

Awarding body

University of London

Registering bodies

[University of London International Academy](#) and the [Royal Veterinary College](#)

Lead College

See [Glossary](#) for an explanation.

[Royal Veterinary College, University of London](#)

Accreditation by professional or statutory body

Not applicable

Language of study and assessment

See also [section 4](#) of the Detailed Regulations.

English

Mode of study

Find further details about student support in the

Credit value of modules

Where credits are assigned to modules of a programme, credit indicates the amount of learning undertaken, and a specified credit level indicates the relative depth of learning involved.

The credit value indicates the amount of learning in terms of notional study hours, and the level of learning in terms of depth, complexity and intellectual demand.

For the awards of MSc, Postgraduate Diploma and Postgraduate Certificate in Livestock Health and Production or Veterinary Epidemiology and Public Health, credit has not been assigned.

Further information about the credit systems used by universities in the UK and Europe is available in:

The Higher Education Credit Framework for England,
www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/creditframework.pdf

The Framework for Higher Education Qualifications in England,
www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/FHEQ08.pdf

The European Credit Transfer and Accumulation System, http://ec.europa.eu/education/tools/ects_en.htm

Entrance requirements

See www.londoninternational.ac.uk for details on the application process.

You must satisfy the relevant entrance requirements given in this section. In order to be considered for admission as an International Programmes Student, you must also submit an application according to the procedures and deadlines set out in the appropriate prospectus or the website.

Entrance Requirements for awards at FHEQ Level 7

Qualifications:

The programme entrance requirements are given on our website.

Programme entrance requirements are on the Requirements tab for your programme on our [website](#).

English language requirements

The programme English language requirements are given on our website.

Programme entrance requirements are on the Requirements tab for your programme on our [website](#).

Internet access

All students are required to have consistent internet access, allowing them to access the following resources:

The student portal

The University of London and the Royal Veterinary College email addresses

Details of their student records

Programme resources on the VLE (as applicable)

Programme resources on the University of London International Programmes website

The Programme Specification and Regulations for their programme of study

The University Regulations and the University of London International Programmes Student Charter

The University of London and the Royal Veterinary College online libraries.

Computer requirements

The computer requirements are given on our website.

The computer requirements are on the Requirements tab for your programme on our [website](#).

Students with specific access requirements

Students with specific access requirements should refer to [section 12](#) of the Detailed Regulations.

Practical skills

A student will be able to:

Analyse epidemiological data and interpret them clearly

Display spatial maps using geographical information systems software

Perform risk analysis and build and analyse risk models using @RISK software

Develop scientific skills, including critical review of the scientific literature.

Demonstrate decision making skills to analyse animal health problems at farm and national level.

Together with the specific knowledge based and practical skills, all students are expected to acquire a range of cognitive and transferable skills.

Intellectual and Cognitive skills

A student will be able to develop skills in:

Planning

Logic and reasoning

Comprehension

x Visual and auditory processing

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There is one optional module (the Research Project) available to the MSc degree which is assessed by submission of a research paper and by an oral examination. Specific practical skills and transferable skills are assessed.

Assessment criteria for the programme will indicate the level at which the skills have been achieved.

Assessment methods

Find full details of the assessment and the Scheme of award in sections [4](#) and [8](#) of the Detailed Regulations.

With the exception of the Research Project, modules will be assessed by a three-hour unseen written examination, which may contain essay and/or shorter questions.

Students will also be required to submit up to three TMAs per module, the highest mark of which will count as part of the formal assessment.

The mark awarded for each module will be based on both the written examination and the TMA weighted in

Quality evaluation and enhancement

Refer to the University of London International Programmes

The Veterinary Epidemiology and Public Health programmes are designed for those who wish to pursue careers in veterinary epidemiology, different areas of animal health and in veterinary public health.

Careers advice and resources

Careers Service can provide confidential advice and guidance appropriate to the diverse needs of students, at any stage of their career. Advisers can assist on an individual basis (including help with career planning, CV writing and interview technique), in small groups or online, through the e-Advice service. Students may also make use of the dedicated careers library.

For further information, please see www.thecareersgroup.co.uk/

The Alumni Association

Membership of the International Programmes Alumni Association is free and open to all graduates of the University of London International Programmes. This is a diverse community of over 150,000 alumni in more than 190 countries, including local chapters and social networking groups, and with regular events, communications and opportunities to meet fellow alumni in many different parts of the world. The Association aims to provide past students with lifelong links to the School and each other, and is keen to foster a vibrant and active alumni community. All alumni are encouraged to register their details and participate further.

For further information, please see www.londoninternational.ac.uk/alumni, www.facebook.com/LondonU and <http://linkd.in/alumniassociation>

2.10 (GR)

We will decide if you may be awarded credit for any credit bearing individual courses or individual modules that you have successfully completed. You must apply for credit transfer within three years of completing the individual courses or individual modules.

2.11 (GR)

You will not receive any credit for the successful completion of a non-credit bearing individual course or module.

2.12 (GR)

If you cancel your registration and then register afresh for a new programme, you will not be permitted to carry credit for any modules previously passed.

Accreditation of prior learning (APL)

See www.londoninternational.ac.uk/applications-admissions/accreditation-prior-learning for procedures and deadlines for applying for APL.

2.13 (GR)

You may be considered for APL for specific subjects if you are appropriately qualified and satisfy the entrance requirements for the award. An application will be considered on the basis of successfully completed studies at an appropriate level.

2.14 (GR)

We will award APL at our discretion as it may not be permitted for all programmes. Where APL is permitted, it can only be awarded for up to one third of your programme.

2.15 (GR)

APL can only be awarded for whole named modules, not for part of a module. APL cannot be granted for a dissertation element, project or final examination of a programme award at FHEQ level 7.

2.16 (GR)

APL can only be awarded for whole modules at or equivalent to FHEQ level 7 or higher.

2.17 (GR)

The offer of APL is valid for the period of time indicated in your confirmation letter. If you do not sit an examination within the period, the offer of APL will end and you will need to make a new application for APL.

2.18 (GR)

The offer of APL is only valid for the module and programme of study stated in your confirmation letter. APL will no longer be valid if the programme is withdrawn before you regi1 0 0 1BT/F2ETBT1 0 0 1 335.71 326.45 Tm[() TJET

3 Registration

Effective date of registration

See [Glossary](#) for the definition of Effective date of registration.

3.1 (GR)

There will be an effective date of registration for all students.

3.2

For the MSc, Postgraduate Diploma and Postgraduate Certificate in both Livestock Health and Production,

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4.29 (GR)

When sitting a written paper examination, the examination centre has the right to ask you to stay in the examination room for the whole time allowed for the relevant examination.

4.30(GR)

We own all examination scripts and we will not return them to students. We will keep all question papers.

4.31 (GR)

If the markers cannot read your script, they will pass it to the Chair of the Board of Examiners and the External or Intercollegiate Examiner. If the Board of Examiners and the External or Intercollegiate Examiner cannot read your script, you will be assigned a mark of zero for the illegible parts and this may result in a fail. This will count as an examination attempt.

If you find handwriting difficult due to medical or learning difficulties, you should apply to us for special arrangements to be made. Further information is available on the website <http://www.londoninternational.ac.uk/sar>

Materials and aids allowed in the examination room

See [section 6](#) for assessment offences and penalties

4.32 (GR)

You must complete examinations without aids, unless stated otherwise in the individual module descriptions or any permitted materials list provided with your admission notice.

4.33 (GR)

You must not take electronic communication devices into the examinations. These include, but are not limited to, personal digital assistants (PDAs) and mobile phones.

4.34 (GR)

The use of calculators in the examination is strictly controlled. You may only use a calculator in examinations if this is stated in the module description, noted on the permitted materials list or noted on the examination question paper.

4.35 (GR)

We will not provide calculators. You are responsible for providing your own calculator and for making sure that it meets the conditions set out below and that it is in working order for the examination. You should make sure that you have a spare calculator (which must also meet the conditions set out below) in case your calculator fails during the examination, or you must be prepared to continue the examination without a calculator. If you use an electronic calculator in an examination, you must write on your examination script the name and type of calculator you used.

4.36 (GR)

If you are allowed to use a calculator in an examination, you must keep to the conditions listed below, unless the module description or the information provided with your admission notice tells you otherwise.

Calculators must:

- be hand-held, compact and portable;
- be quiet when in use;
- have no external wires;
- be non-programmable; and
- not be capable of receiving, storing or displaying user-supplied non-numerical data.

You must not use a calculator that communicates or displays textual, graphical or algebraic information (other than error messages).

4.37 (GR)

If you use a calculator that does not meet the above conditions, you will have committed an assessment offence and the rules governing such offences will apply.

4.38 (GR)

It is an examination offence to take into, or use in, the examination room any unauthorised materials or aids. You must not take into the examination room, or consult during the examination, any books, notes,

instruments or other materials or aids that are not allowed. You must give any of these items to the invigilator before the examination starts.

Mitigating circumstances during

5.7 (GR)

If you fail an examination for any module on the final attempt, your registration for that programme will end unless the Board of Examiners, or programme regulations, recommend otherwise.

5.8 (GR)

If you cancel your registration and then register afresh for a new programme, you will not be permitted to carry any failed attempts at modules from your previous registration.

5.9 (GR)

If you have already attempted examinations for the Postgraduate Certificate, then these will count towards the number of attempts allowed for modules of the Postgraduate Diploma.

5.10 (GR)

If you have already attempted examinations for the Postgraduate Certificate or Postgraduate Diploma, then these will count towards the number of attempts allowed for modules of the degree.

5.11

If you fail to satisfy the Examiners at the second attempt at any examination, your registration for the relevant award will cease. You will not be permitted re-register for further study on this programme.

6 Assessment offences and penalties

6.1 (GR)

Allegations of assessment offence will be considered under the Procedures for the Consideration of Allegations of Assessment Offence, unless it is deemed more appropriate to refer them for consideration under University of London Ordinance 17: Code of Student Discipline. If you are subject to an allegation of assessment offence you will have all pending results withheld until your case is settled. If there is evidence that you have broken the regulations, a penalty may apply.

~~6.2 (GR)~~ —

All work which you submit for assessment must be your own, expressed in your own words and include your them.

For fuller details on assessment offences and how to avoid them, see the [Student guide](#) and the [Programme handbook](#).

Examination related offences

6.3 (GR)

Unless you are told otherwise, the only materials you must enter the examination room with are your admission notice and pens. You will be informed in advance by us if any further materials (for example, statute books or calculators) are permitted. It is an assessment offence for you to take into, or use in, the examination room any materials or aids which are not permitted. This includes, but is not limited to, notes, mobile phones, tablets or electronic devices and materials that are allowed but which have been amended or annotated.

For more rules on the materials and aids that are allowed in the examination, see [section 4](#).

6.4 (GR)

It is an assessment offence to fail to act on a routine instruction or reasonable request from an invigilator

6.7 (GR)

It is an assessment offence to take stationery or other materials from the venue in which the examination is held. This includes, but is not limited to, question papers and supplementary answer books.

Plagiarism

6.8 (GR)

operly referenced
or
unpublished, including words, images, diagrams, formulae, audio recordings, computer code, ideas and judgements, discoveries and results. Plagiarism is an assessment offence.

6.9 (GR)

Direct quotations from the published or unpublished work of any person must always be clearly identified and you must provide a full reference to the source in a proper form. Equally, if you summarise any pe or judgements, you must credit that person in the text and give full details of the work you have summar8 Tm[(.(r)1(.f7(d))] T

If you progress but do not complete

7.12

If you pass the Postgraduate Certificate and choose to progress to the Postgraduate Diploma or MSc degree, but do not subsequently satisfy the requirements of the Postgraduate Diploma or MSc degree, then the Board of Examiners may decide to award you the Postgraduate Certificate with effect from the year that you passed the requirements of the award.

7.13

If you pass the Postgraduate Diploma and choose to progress to the MSc degree, but do not subsequently satisfy the requirements of the MSc degree, then the Board of Examiners may decide to award you the Postgraduate Diploma with effect from the year that you passed the requirements of Postgraduate Diploma.

If you accept the award

7.14

If you accept the award of the Postgraduate Certificate or the Postgraduate Diploma you will not be permitted to register at a later date for either the Postgraduate Diploma or the MSc degree for either of the programmes in Livestock Health and Production or Veterinary Epidemiology and Public Health.

7.15

If you pass the Postgraduate Certificate or the Postgraduate Diploma, and receive an invitation to progress and transfer your registration to the Postgraduate Diploma or MSc degree, but do not notify us of your decision within your period of registration, you will be granted the award that you passed with effect from the year that you passed it.

8 Schemes of award

8.1

The Board of Examiners normally awards the MSc degree, Postgraduate Diploma or Postgraduate Certificate in accordance with the marks and ranges described in the scheme of award. However, the Board of Examiners may also decide to consider a

8.2

The overall mark for each module, except for the Research project [LVM200], is calculated using a ratio of the marks achieved for the unseen written paper (80%) and the TMA

9 Final diploma and diploma supplement

The award

9.1 (GR)

If we grant you an award you will receive the following documents under our seal.

A final diploma certificate

A diploma supplement, which is a detailed record of your studies

See [Glossary](#) for a further explanation of a diploma supplement. It may take three to six months to receive the above documents.

Who is eligible for an award

9.2 (GR)

To be eligible for an award, you must have:

registered with us for the relevant programme of study;

met the requirements for the relevant award and kept fully to the regulations for the programme concerned; and

paid all fees and accounts that are due.

We have the right to withhold the award if you fail to meet any of these conditions.

Intermediate awards

9.3

If you registered for the MSc degree in Livestock Health and Production, but do not pass in the seven modules that comprise the MSc, the Board of Examiners may decide to grant you either the Postgraduate Diploma or the Postgraduate Certificate in Livestock Health and Production provided that you have passed the four modules that comprise the Postgraduate Diploma or in the two modules that comprise the Postgraduate Certificate.

9.4

If you registered for the Postgraduate Diploma in Livestock Health and Production, but do not pass in the four modules that comprise the Postgraduate Diploma, the Board of Examiners may decide to grant you the Postgraduate Certificate in Livestock Health and Production provided that you have passed the two modules that comprise the Postgraduate Certificate.

9.5

If you registered for the MSc degree in Veterinary Epidemiology and Public Health, but do not pass in the seven modules that comprise the MSc, the Board of Examiners may decide to grant you either the Postgraduate Diploma or the Postgraduate Certificate in Veterinary Epidemiology and Public Health provided that you have passed the four modules that comprise the Postgraduate Diploma or in the two modules that comprise the Postgraduate Certificate.

9.6

If you are registered for the Postgraduate Diploma in Veterinary Epidemiology and Public Health, but do not pass in the four modules that comprise the Postgraduate Diploma, the Board of Examiners may decide to grant you the Postgraduate Certificate in Veterinary Epidemiology and Public Health provided that you have

11 Transfer of registration

General transfer rules

Details of how to apply to transfer are in the [Student guide](#)

11.1 (GR)

We will consider all applications to transfer your registration on an individual basis. We will decide:

whether to allow you to transfer your registration

whether you must pay any extra fees and

how long the new registration period will last for.

You will need to pay a fee if you transfer

Postgraduate Certificate in Livestock Health and Production to the Postgraduate Certificate in Veterinary Epidemiology and Public Health and vice versa.

Transfer to other programmes at Level 7 of the FHEQ

11.9 (GR)

You can apply to transfer your registration to another programme at the same FHEQ level. You must satisfy

13 Complaints, suspension and termination of registration

Complaints

13.1 (GR)

If you have a complaint against us you should follow the Procedure for University of London International Programmes Student Complaints available on the website.

[Procedure for University of London International Programmes Student Complaints](#)

Programme specification for individual modules 2015

For prospectus details about the programme, please see www.londoninternational.ac.uk/rvc

Brief summary of provision for individual modules

See [Glossary](#) for an explanation of terms.

The Royal Veterinary Colleges offers individual modules through the University of London International Programmes. Individual modules accommodate either 35, 50 or 240 notional study hours.

The 240 hour individual modules are whole modules taken from the Livestock Health and Production and the Veterinary Epidemiology and Public Health degree programmes. A student may take any number of individual modules but if a student wishes to progress to one of the degree programmes, only two relevant 240 hour individual modules may be counted as credit towards a Postgraduate Diploma or MSc degree, and only one relevant 240 hour individual module may be counted towards a Postgraduate Certificate.

A student may choose whether or not to be formally assessed in the credit bearing individual modules for which they are registered. The assessment for each 240 hour individual module comprises a TMA and a three-hour unseen written paper.

Shorter individual modules which are non-credit bearing are also offered. These are called 35 hour individual modules and 50 hour individual modules. Each 35 hour individual module will be assessed by either a short answer paper or a tutor-marked assignment (TMA). Each 50 hour individual module will be assessed by a written TMA.

Students who have satisfactorily completed the assessment for an individual module for which they are registered will be sent two documents: a certificate of achievement and a diploma supplement. The diploma supplement will describe the nature, level and content of the programme that has been successfully completed, including a transcript of modules taken and marks achieved as well as the overall classification. It also provides further information about the role of the Lead College and method of study.

Level of individual modules

The FHEQ forms part of the UK Quality Code for Higher Education of the Quality Assurance Agency for Higher Education (QAA).

All individual modules available to be taken as a stand-alone modules are placed at the following Levels of the Framework for Higher Education Qualifications (FHEQ):

Level 7

Relevant QAA subject benchmarks group

See the [QAA website](#) for information.

Veterinary Sciences

www.qaa.ac.uk/en/Publications/Documents/Subject-benchmark-statement-Veterinary-science-.pdf

Awarding body

Individual modules do not automatically lead to a University of London award.

University of London

Registering bodies

[University of London International Academy](#) and the [Royal Veterinary College](#)

Lead College

See [Glossary](#) for an explanation.

[Royal Veterinary College, University of London](#)

Language of study and assessment

English

See [section 3](#) of the Individual Module regulations for information about assessment.

Mode of study

Find further details about student support in the [Programme handbook](#).

Study is by distance and flexible learning.

Entrance requirements

See www.londoninternational.ac.uk for details on the application process.

Students with specific access requirements should refer to [Section 10](#) of the Detailed Regulations for the provision of individual modules.

You must satisfy the relevant entrance requirements given on the [website](#). In order to be considered for registration for individual modules, you must also submit an application that is in accordance with the procedures and deadlines set out on the website.

Entrance Requirements

Qualifications:

The programme entrance requirements are given on our website.

Programme entrance requirements are on the Requirements tab for your programme on our [website](#).

English language requirements

Programme entrance requirements are on the Requirements tab for your programme on our [website](#).

Internet access

All students are required to have consistent internet access, allowing them to access the following resources:

- The student portal

- The University of London and the Royal Veterinary College email addresses

- Details of their student records

- Programme resources on the VLE (as applicable)

- Programme resources on the University of London International Programmes website

- The Programme Specification and Regulations for their programme of study

- The University Regulations and the University of London International Programmes Student Charter

- The University of London and the Royal Veterinary College online libraries.

Computer requirements

The computer requirements are given on our website.

The computer requirements are on the Requirements tab for your programme on our [website](#).

Students with specific access requirements

Students with specific access requirements should refer to [Section 10](#) of the Detailed Regulations.

The University of London International Programmes welcomes applications from students with disabilities and/or specific access requirements. It aims to provide the appropriate support to enable students

with specific access requirements to have the same chance as all other students to successfully complete their studies.

Every reasonable effort will be made to ensure that both the application procedure and the programme itself are organised and delivered to offer all students the opportunity to participate fully. Students with a disability or others who may need special arrangements to assist in taking examinations (such as separate room or special aids) should complete the relevant section of the application form, or contact the Inclusive Practice Manager. Requests will be considered by a University panel, which aims to ensure that students with specific access requirements are neither advantaged nor disadvantaged when compared with other students.

For further information, see [Inclusive Practice Policy](#)

Progression and credit

Refer to [Section 6](#) of the Detailed Regulations for individual modules

Students who successfully complete the assessment for one or more of the 240 hour individual modules in this individual modules programme may be considered for progression to the MSc degree or Postgraduate Diploma in Livestock Health and Production or Veterinary Epidemiology and Public Health.

A maximum of two 240 hour individual modules may be counted as credit towards a Postgraduate Diploma or MSc degree, and only one relevant 240 hour individual module may be counted towards a Postgraduate Certificate. The awarding of credit will be subject to the module(s) being in the structure of the award to which the student applies.

Credit for the individual modules(s) may only be considered if an application is made within three years of the completion of the relevant modules

Detailed Regulations for the provision of individual modules

Throughout the Regulations,
the student, or where applicable all students.

Control of food safety: red meat, poultry, eggs, milk and milk products
Development of a disease control programme: salmonella in pigs and bovine TB
Introduction to statistics, hypothesis testing, study design and analysis of data
Principles, methodology and sampling in epidemiological investigations
Design and analysis of epidemiological investigations observational and intervention studies
Tools for economic analysis in epidemiology

240 hour credit bearing individual modules

Animal disease (current concepts)
Principles of livestock production
Developing and monitoring of livestock production systems
Epidemiology and animal health economics
Veterinary public health
Reproduction and fertility a species approach
Economics for livestock development and policy
Statistical methods in veterinary epidemiology
Animal welfare
Advanced statistical methods in veterinary epidemiology *
Management of infectious disease outbreaks in animal populations
Research design, management and grant application writing
Surveillance and investigation of animal health
Sustainable Livestock Farming in the Environment

*If you intend to study this optional module you will need access to ArcGIS software (version 9 or higher), plus the extensions, Spatial Analyst and 3D Analyst. The cost of the Geographic Information Software (GIS) software is not included in your module fee and you will need to purchase if you do not have access to it.

Three of the 240 hour individual modules have been broken down into further 50 hour individual modules, further details in [Appendix A](#).

1.2

All modules accommodate either 35, 50 or 240 notional study hours.

1.3

You may take any number of individual modules, but only two relevant 240 hour individual modules may be counted as credit towards a Postgraduate Diploma or MSc degree, or one relevant 240 hour individual module may be counted towards a Postgraduate Certificate. A student who has successfully completed individual modules in excess of these maximums will not be awarded credit in respect of these modules.

1.4 (GR)

You can apply to take any module that is available unless you have already received a related award. In this case you may not normally take a module which is the same as, or equivalent to a module you have already passed.

1.5 (GR)

You can only select from available modules. Not all modules are available every year.

2 Registration

Effective date of registration

2.1 (GR)

There will be an effective date of registration for all students.

2.2

If there is a limit to the number of students who can be registered each year, the registration of an applicant will only be confirmed if there is a place available for that study year. An applicant whose registration is not confirmed will be made a conditional offer of registration for the following year.

Period of registration

2.3

The maximum and minimum periods of registration are:

	Minimum	Maximum
Credit bearing 240 hour individual modules	One year	Two years
Non-credit bearing 50 hour individual modules	None	Two years
Non-credit bearing 35 hour individual modules	None	Two years

2.4 (GR)

If you progress from a credit bearing individual module to the related award, we will grant you the maximum period of registration to complete the award, counted from the effective date of registration for the individual module. This maximum period of registration will be the same as the maximum registration period for other students who are registered for the same award.

2.5 (GR)

If you have not completed all the requirements of an award within the maximum period of registration, you may apply to renew your registration for a further maximum period specified by the programme for which you are registered. Our decision whether to allow you to extend or renew your registration will depend on your progress during your previous period of registration. If we approve your application, you must keep to the regulations that apply during the new period of registration and you must pay the registration fee and any other fees that apply.

2.6 (GR)

Where renewal or extension of registration is permitted, the credit awarded for modules successfully completed will be at our discretion.

Confirmation of continuing study

2.7 (GR)

To maintain your registration with us, you must complete the annual continuing registration process, and pay any appropriate fees, by the deadlines given on our website.

We send the continuing registration procedure to students, B(s)--8(w)11(he)-71 0 0 dBT1 0 0 1 323.57 261.80 Tm6 Tf1 0Non

Cancellation of registration

2.9 (GR)

You can cancel your registration at any time.

[Section 9](#) gives refund information.

Registration of former students of the University

2.10 (GR)

If you were previously registered with us or enrolled on a programme of study at a college of the University of London, you will only be allowed to register as a new International Programmes student if you meet the entrance requirements for your programme, and have paid us all fees and accounts that were due. If you do not meet this condition you will not be allowed to register again.

2.11 (GR)

If you have previously received a University of London award, or if we cancelled your registration because you had taken an examination the maximum number of times allowed without success, you may be allowed to register again for a programme of study in a different subject or field of study.

2.12 (GR)

If you have previously received a University of London award, or if we cancelled your registration because you had taken an examination the maximum number of times allowed without success, you can only register for a programme of study in the same subject or field of study if we agree to this. We may not allow this for all programmes. We will consider all applications individually and we will decide whether to award any credit for modules you have previously passed

2.13 (GR)

If we allow you to register again, you must pay a new registration fee. You will receive a new maximum period of registration relevant to that programme of study.

3 Assessment

3.1 (GR)

An examination is governed by the regulations in force at the time of the examination and not at the time that a student was initially registered or first attempted the examination concerned, except where the conditions for changing regulations with notice apply.

3.2 (GR)

When sitting an examination you must keep to the rules given in the Notice to Candidates, which you will receive with the Admission Notice, as well as the regulations given in this section.

3.3 (GR)

If you choose to be formally assessed for an individual module, you will be examined to the same standard as students who sit examinations for the related degree, diploma or certificate.

Assessment methods

3.4 (GR)

Credit bearing individual modules will be assessed using the forms of assessment associated with the degree, diploma or certificate.

See [section 4](#) of the degree regulations.

3.5 (GR)

All examinations will be based on the module outlines that are current for the year of the examination concerned. You must ensure that you have studied the correct module outlines.

3.6 (GR)

Where necessary, examiners may change the format or the rubric of a written paper examination without giving notice.

3.7 (GR)

Written paper examinations are held at authorised examination centres worldwide. In countries where there is an authorised examination centre, you must use the facilities provided by that centre. We will not set up an alternative centre in those countries but, where possible, we will try to help if you need special examination arrangements.

See the website for the [list of examination centres](#).

3.8 (GR)

All examinations are held at the discretion of the examination centre and you must keep to any conditions they may set.

3.9 (GR)

Oral (speaking) and aural (listening) examinations, if these apply, are normally held only in London. We may give an examination centre outside London permission to hold oral/aural examinations as long as we are satisfied with their arrangements for carrying out the examinations. If it is not possible for you to take the oral/aural examinations outside London, you can apply for permission to take these examinations in London

Date of examinations

3.17

Written paper examinations for the 240 hour individual modules take place in October each year.

3.18 (GR)

At any examination session, all students will be examined by the same written paper examination, on the same date, at the same time, except where there are unavoidable delays in the arrangement. However, we have the right to set different papers in the same subject in separate countries and in different time zones.

3.19 (GR)

Where delays are unavoidable in countries other than the United Kingdom, the examination centre will arrange for the relevant examinations to be taken with as little deviation as possible from the original dates and times assigned to them. You must abide by these revised arrangements. We have the right not to mark an examination taken at a different time from the time we set.

Sitting examinations

3.20 (GR)

If you want to sit an examination in any given year you must have:

registered with us as an International Programmes Student for the individual modules concerned; and
entered for the examination in line with our a instructions and
deadlines and paid all relevant fees.

3.21 (GR)

You must apply to the relevant examination centre for permission to sit the examination with them. We cannot accept responsibility for making local examination arrangements for you. The examination centre will decide whether to accept or refuse your application to enter an examination with them.

3.22 (GR)

All examination centres normally charge a local examination centre fee which is separate to any examination entry fee that is paid to us. You must pay this fee directly to the centre each time you enter an examination. We are only responsible for local examination centre fees charged at University of London centres in London.

Materials and aids allowed in thend aids

Administrative re-check of marks

3.35 (GR)

You may apply to us to recheck your results if you think a mark you have received is due to an administrative error.

3.36 (GR)

If you want to apply for an administrative recheck of your marks, you must do so by specific deadlines and by following the procedure set out on your student portal.

Details are available through the student portal, my.londoninternational.ac.uk

3.37 (GR)

If you want to apply for an administrative recheck of your marks, you must pay an administrative fee. If we find that there was a mistake in your mark, we will refund the administrative fee.

3.38 (GR)

We will not consider appeals against examination results that are made on academic grounds.

5 Assessment offences and penalties

5.1 (GR)

Allegations of assessment offence will be considered under the Procedures for the Consideration of Allegations of Assessment Offence, unless it is deemed more appropriate to refer them for consideration under University of London Ordinance 17: Code of Student Discipline. If you are subject to an allegation of assessment offence you will have all pending results withheld until your case is settled. If there is evidence that you have broken the regulations, a penalty may apply.

5.2 (GR)

All work which you submit for assessment must be your own, expressed in your own words and include your them.

For fuller details on assessment offences and how to avoid them, see the [Student guide](#).

Examination related offences

5.3 (GR)

Unless you are told otherwise, the only materials you must enter the examination room with are your admission notice and pens. You will be informed in advance by us if any further materials (for example, statute books or calculators) are permitted. It is an assessment offence for you to take into, or use in, the examination room any materials or aids which are not permitted. This includes, but is not limited to, notes, mobile phones, tablets or electronic devices and materials that are allowed but which have been amended or annotated.

For more rules on the materials and aids that are allowed in the examination, see [section 3](#).

5.4 (GR)

It is an assessment offence to fail to act on a routine instruction or reasonable request from an invigilator, or to engage in conduct that causes a disturbance in the examination room. Violent, indecent, disorderly, threatening or offensive behaviour or language used during an examination may be treated as a disciplinary matter under Ordinance 17: Code of Student Discipline.

5.5 (GR)

It is an assessment offence to exchange any information with another student during an examination. This includes, but is not limited to, speaking, gesturing, passing notes, copying or allowing your work to be copied.

5.6 (GR)

It is an assessment offence to reveal any details of an examination paper in such a way that a student who is yet to sit that paper may be advantaged. This includes, but is not limited to, online discussions.

5.7 (GR)

It is an assessment offence to take stationery or other materials from the venue in which the examination is held. This includes, but is not limited to, question papers and supplementary answer books.

Plagiarism

5.8 (GR)

and is therefor
unpublished, including words, images, diagrams, formulae, audio recordings, computer code, ideas and judgements, discoveries and results. Plagiarism is an assessment offence.

5.9 (GR)

Direct quotations from the published or unpublished work of any person must always be clearly identified and

or judgements, you must credit that person in the text and give full details of the work you have summarised in a proper form.

For details on how to reference correctly and avoid plagiarism, see the [Student guide and Programme handbook](#).

Non-credit bearing modules

6.8 (GR)

Successful completion of a non-credit bearing individual module will not be taken into account for admission to any award.

6.9 (GR)

If you are registered for a non-credit bearing individual module, you can apply to register for an award as long as you satisfy the entrance requirements for that award.

6.10

There is no progression from the 35 hour individual modules to the 50 hour or 240 hour individual modules and there is no progression from the 50 hour individual modules to the 240 hour individual modules.

7 Marks

7.1

The overall pass mark for a 50 hour or 240 hour individual module is 50%.

See [Appendix C](#) for information on how to achieve a particular mark.

7.2

A mark or grade awarded for an individual module will not replace any mark or grade for a degree or diploma already awarded.

8 Receiving the Certificate of Registration and Certificate of Achievement

8.1 (GR)

If you are registered with us for individual modules, you will receive a *certificate of registration* if you have:

- complied with the Regulations in all respects; and
- paid all due fees to the University.

8.2 (GR)

We will present you with a *certificate of achievement* if you have:

- successfully completed the assessment for an individual module that you are registered for
- successfully completed any study requirements for the individual module and kept fully to the regulations for the programme concerned
- paid all fees and accounts that are due.

See [Glossary](#) for a further explanation of a diploma supplement. It may take three to six months to receive the above documents.

8.3 (GR)

We have the right to withhold the certificate if you fail to meet any of these conditions.

9 Fees and refunds

Fees

9.1 (GR)

Where they apply, you must pay all fees for your programme of study in full and in line with our deadlines.

9.2 (GR)

We have the right to change our published fees and to make extra charges. We may change our fees every year.

9.3 (GR)

If you are registered for individual modules, and you are allowed to progress to an award at level 7, you will ha

Inclusive Practice Policy is available [here](#).

Special examination arrangements

10.3 (GR)

We will consider applications for you to use special aids or for extra time in written paper examinations if you have a disability or specific access requirements.

10.4 (GR)

A panel will consider requests to use special aids or for extra time in written paper examinations, and ensure that you are neither disadvantaged nor advantaged by any arrangements made when compared with other

Postgraduate Certificate in Livestock Health and Production

One compulsory core module:

Animal disease (current concepts) [LHM001]

+

One further core module from:

Developing and monitoring of livestock production systems [VPM018]

Principles of livestock production [LHM002]

Postgraduate Diploma in Livestock Health and Production

One compulsory core module:

Animal disease (current concepts) [LHM001]

+

One further core module from:

Developing and monitoring of livestock production systems [VPM018]

Principles of livestock production [LHM002]

+

Two optional modules chosen from:

Developing and monitoring of livestock production systems (if not taken as a core module) [VPM018]

Principles of livestock production (if not taken as a core module) [LHM002]

Animal welfare [LHM016]

Economics for livestock development and policy [LVM019]

Epidemiology and animal health economics [LVM004]

Management of infectious disease outbreaks in animal populations [LVM017]

Reproduction and fertility a species approach [LHM009]

Research design, management and grant application writing [LVM014]

Sustainable livestock farming in the environment [LHM020]

Veterinary public health [LVM006]

MSc in

Research design, management and grant application writing [LVM014]

Research Project in Livestock Health and Production [LVM200]

Sustainable livestock farming in the environment [LHM020]

Veterinary public health [LVM006]

Postgraduate Certificate in Veterinary Epidemiology and Public Health

Assessment: one three-hour unseen written paper containing essay and/or short answer questions (80%) and a TMA (20%).

Economics for livestock development and policy [LVM019]

The objectives of this course are to stimulate awareness of the socio-economic, political and environmental issues that will affect future livestock development and to provide the tools to analyse the issues confronting producers, their advisers, planners and policy makers.

Subject areas:

- Basic concepts of the economics of livestock production

- Extensive, medium intensity and intensive systems of livestock production

- Marketing and policy

Assessment: one three-hour unseen written paper containing essay and/or short answer questions (80%) and a TMA

Statistical methods in veterinary epidemiology [VPM012]

The objectives of this course are to introduce statistical methods used in veterinary epidemiology to enable students to conduct multivariable analysis and statistical modelling of epidemiological data.

Subject areas:

- Introduction to measures of effect
- Analysis of cohort studies and case-control studies
- Likelihood, Multivariable analysis and statistical modelling
- Simple logistic model, Logistic regression, Poisson regression and Cox regression

Assessment: one three-hour unseen written paper containing essay and/or short answer questions (80%) and a TMA (20%).

Surveillance and investigation of animal health [VPM015]

This course will provide in-depth knowledge of qualitative and quantitative risk analysis, animal health surveillance programmes and introduce students to disease modelling.

Subject areas:

- Qualitative and quantitative risk analysis
- Design and evaluation of animal health surveillance and control programmes involving multiple herds
- Disease control methods involving multiple herds
- Farm-level animal disease and production surveillance
- Disease modelling using Deterministic and Stochastic modelling

Assessment: one three-hour unseen written paper containing essay and/or short answer questions (80%) and a TMA (20%).

Sustainable livestock farming in the environment [LHM020]

This new course aims to provide an understanding of the threats presented by changes in the environment on livestock production and wildlife population, and explains the ways in which global and regional environmental change can impact on sustainability of farming systems, conservation of ecosystems and animal health. It will outline approaches that can be used to minimize unwanted environmental impacts of modern farming and land use systems, as well as consider the values academics, researchers, veterinarians and livestock specialists attach to the environment and to conservation issues. The course will also guide students in the approach they take in future when considering animal environment interactions.

Assessment: one three-hour unseen written paper containing essay and/or short answer questions (80%) and a TMA (20%).

Veterinary public health [LVM006]

The course will examine the role of veterinarians and other related professionals in the protection of human health through the safe production of foods of animal origin, control of zoonotic disease and environmental contamination.

Subject areas:

- Disease surveillance recording and risk analysis
- Zoonoses and their control
- Disseminating information on veterinary public health
- Quality and safety assurance in food production (meat, milk and eggs)
- Development of disease control programmes

Assessment: one three-hour unseen written paper containing essay and/or short answer questions (80%) and a TMA (20%).

35 hour individual modules (non-credit bearing)

Animal Disease Modelling [LVM334]

Simulation models have become an important component of decision making in relation to control of infectious diseases, as had been demonstrated during recent epidemics of FMD and SARS. Models provide the facility to examine 'what if' questions regarding contemplated management choices in the context of current disease control and herd production performance. They also provide a mechanism for generating hypotheses about the important components of an epidemiological system. The course represents an introduction to the concepts of deterministic and stochastic disease modelling.

Assessment: TMA

Animal health analysis and database management on farms (formerly known as Database management at farms) [LVM333]

In this course yo

be presented. The problems of study design and bias, and the effect of interaction between variables will be discussed in relation to measurement of risk.

Assessment: short answer paper

Design and analysis of epidemiological investigations intervention studies [LVM318]

This course will give you a good introduction to in

The course will discuss specific design requirements for these studies and the measures of association between disease and intervention that are employed in clinical trials. The strengths and weaknesses of these studies will be presented and the statistical testing requirements for clinical trials discussed.

Assessment: short answer paper

Development of a disease control programme bovine TB [LVM331]

This course will provide an overview of bovine tuberculosis (TB) control, a classic example of veterinary public health in action. It will summarise past and present approaches to controlling the disease and indicate their strengths and weaknesses. The example of bovine TB in Great Britain will be used extensively to illustrate the possible elements of a disease eradication programme and the types of problem that you may meet. This information will enable you to develop your own strategies for combating similar chronic farm animal diseases.

Assessment: short answer paper

Development of a disease control programme salmonella in pigs [LVM330]

Using the example of salmonella infection in the Danish pig industry, this course will explain the epidemiological basis for establishing disease control programmes and the use of epidemiology to improve our understanding of a disease within such a programme. The dynamics of disease control/eradication and the interactions between diagnostic laboratories and the disease control programme are described in detail.

Assessment: short answer paper

Diagnostic decision making and epidemiological disease information management [LVM323]

This course will introduce you to diagnostic decision-making, a process which most clinicians deal with by combining factual knowledge, experience and intuition. The application of epidemiology to the improvement of livestock health and production requires responsible management of disease information. From collecting data on milk production from a single dairy farm to using country-wide disease data to determine national livestock import policies, careful and appropriate data management is essential. This course will introduce you to the types of data you might encounter, methods of collecting and storing those data, and some of the many epidemiological tools available to extract as much information as possible for production and disease management decisions.

Assessment: short answer paper

Introduction to statistics and hypothesis testing [LVM314]

Statistics, narrowly defined, is the skill of data manipulation and analysis. Although statistics is based on mathematical theory, the level of maths involved in this course is relatively simple. The course sets out to introduce the role of statistics in veterinary and animal health statistics and introduce the language and basic theory of probability and explain its relevance in statistics. You will also learn about the concepts of sampling from a population, principles of hypothesis testing and see how to test a hypothesis using chi-square and t-tests.

Assessment: short answer paper

Principles of farm animal economic analysis [LVM319]

This course on farm animal health economics will provide you with an introduction to the role that economics plays in decision making in the field of animal health. You will start by looking at the sorts of issues that might be involved, and the different perspectives from which issues can be considered. You will

Principles of veterinary epidemiological investigations and some descriptive epidemiological methods [LVM316]

This course will provide an introduction to veterinary epidemiology together with an overview of the history and current state of this field. It will introduce the concept of disease occurrence as a complex interaction between host, agent and environmental factors and present descriptive epidemiology as a means of summarising disease within a population. Finally the techniques of descriptive data analysis and data summary will be demonstrated using examples of analytical techniques from animal health studies.

Assessment: short answer paper

Risk analysis using @RISK software [LVM332]

It takes many years of practice to become a fully trained quantitative risk assessor; this course is not designed to bring you to that level of competence. The aim instead is to familiarise you with the methodology and provide a good grounding in the main skills, on which you can build in practice. The course will demonstrate how you can use the probability theory to build a simple quantitative model. To do this you will be working with a software package called @RISK.

Assessment: TMA

Sampling in epidemiological investigations [LVM322]

This course will examine the technique of making inferences about large populations on the basis of examination of a sample. You will learn about the techniques required for the effective sampling of populations

Introduction to statistics, hypothesis testing, study design and analysis of data [LVM511]

This course is designed to explain the basic concepts of statistics and provide a basic introduction to statistical

		Structure, clarity and presentation Poor.		
Clearly deficient answer	<i>As for 45 but with a greater number, and/or more significant, omissions/inaccuracies/errors, flaws in understanding, presentation and/or communication of information. There may be less evidence of wider reading of an appropriate nature.</i>	<i>As for 45 but with a greater number, and/or more significant, omissions/inaccuracies/errors, flaws in understanding, interpretation, presentation and/or communication of information.</i>	42	Fail
Deficient answer	<p>Selection and coverage of material</p> <p>Superficial coverage of topic that is descriptive and flawed by many important omissions and/or significant errors.</p> <p>Understanding</p> <p>Some evidence of understanding but not of original thought or critical analysis. Evidence of limited wider reading of an appropriate nature.</p> <p>Structure, clarity and presentation</p> <p>Some disorganisation in structure, lack of organisation, and deficiencies in clarity of expression.</p>	<p>Selection and coverage of material</p> <p>Superficial coverage with incomplete record of aims and methods of practical work and flawed by errors &/or omissions. Little comment on most observations.</p> <p>Understanding</p> <p>Likely to be inaccuracies in data analysis and/or interpretation and unexplained observations or assertions. Little or no evidence of original/innovative thought. Very limited reference to published work from authoritative sources.</p> <p>Structure, clarity and presentation</p> <p>Adequate, although may not be entirely systematic</p>	45	Fail
Marginally deficient answer	<i>As for 45 but with fewer, and/or less significant, omissions/inaccuracies/errors, flaws in understanding, presentation and/or communication of information. There may be more evidence of wider reading of an appropriate nature.</i>	<i>As for 45 but with fewer, and/or less significant, omissions/inaccuracies/errors, flaws in understanding, interpretation, presentation and/or communication of information.</i>	48	Fail
Adequate answer	<i>As for 55 but with more numerous, and/or more significant omissions/inaccuracies/errors, flaws in understanding, presentation and/or communication of information. There may be less evidence of wider reading of an appropriate nature.</i>	<i>As for 55 but with more numerous, and/or more significant, omissions/inaccuracies/errors, flaws in understanding, interpretation, presentation and/or communication of information.</i>	52	Pass

Sound answer	<p>Selection and coverage of material</p> <p>Basic coverage of main aspects of topic but with some significant omissions/inaccuracies/errors.</p> <p>Understanding</p> <p>Statements supported by facts but limited evidence of critical ability or powers of argument. Evidence of sufficient wider reading of an appropriate nature.</p> <p>Structure, clarity and presentation</p> <p>In general, organised and logical presentation with adequate clarity of expression.</p>	<p>Selection and coverage of material</p> <p>Systematic account of task with adequate record of aims and methods of practical work and no significant errors, omissions or inaccuracies. Appropriate speculation is unlikely or, if present, is likely to be unsubstantiated.</p> <p>Understanding</p> <p>Limited evidence of original/innovative thought.</p> <p>Sufficient reference to published work from authoritative sources. Data are largely accurate but there may be some unexplained observations or assertions.</p> <p>Structure, clarity and presentation</p> <p>Reasonably well organised and logically presented with adequate clarity of expression.</p>	55	Pass
Very sound answer	<p><i>As for 55 but with fewer, and/or less significant omissions/inaccuracies/errors and more evidence of critical ability and/or powers of argument and clarity of expression. There may be more evidence of wider reading of an appropriate nature.</i></p>	<p><i>As for 55 but with fewer, and/or less significant, omissions/inaccuracies/errors and more evidence of critical ability and/or powers of argument and clarity of expression.</i></p>	58	Pass
Quite good answer	<p><i>As for 65 but with more, and/or more significant, omissions/inaccuracies/errors and less evidence of critical ability. There may be less evidence of wider reading of an appropriate nature.</i></p>	<p><i>As for 65 but with less evidence of critical judgement and more, or more important, omissions/inaccuracies/errors. There is likely to be less evidence of wider reading through reference to published work from authoritative sources.</i></p>	62	Pass

Good answer

Selection and coverage of material

Good coverage of relevant material and clear evidence of critical judgement in selection of information. Few or no significant omissions or errors.

Understanding

Thorough grasp of concepts and evidence of synthesis of information and critical ability. Evidence of sufficient, or some more extensive, wider reading of an appropriate nature.

Structure, clarity and presentation

Logical and organised structure with clarity of expression.

Selection and coverage of material

	Structure, clarity and presentation Flawless.	Structure, clarity and presentation Flawless. Of publishable standard with only amendments in style/formatting required.		
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Appendix D Assessment Criteria Short answer questions and problem solving

The assessment criteria for the 240 hour and 50 hour individual modules are given in [Appendix C](#).

The 35 hour individual modules will be marked out of 10 according to the following scheme:

Mark out of 10 (Tutor-marked assignment)	Descriptor	Factual information and integration of knowledge	Understanding of concepts and critical ability	Presentation
10	Perfect	Factually flawless; excellent integration of knowledge	Full understanding; excellent critical ability	Excellent style and expression
9	Almost perfect	Factually, almost flawless; good integration of knowledge	Full understanding; good critical ability	Excellent style and presentation
8	Excellent: Distinction standard	Relevant factually Tm		

Appendix E 240 hour individual modules with the corresponding 50 hour individual modules

**240 hour
individual
module codes**

240 hour individual module

Glossary of terms

[A](#), [B](#), [C](#), [D](#), [E](#), [F](#), [G](#), [I](#), [L](#), [M](#), [N](#), [O](#), [P](#), [Q](#), [R](#), [S](#), [T](#), [U](#), [W](#)

student, or, where applicable, all students.

Accreditation of prior learning (APL)

Accreditation of prior learning (APL) is defined as the recognition of previously acquired learning which can be mapped against particular learning outcomes of courses or modules within a programme. If you are awarded APL you will be exempt from study and assessment of the course/module for which APL was awarded. This means that you are considered to have completed the course/module for the purposes of progression within the programme. The mark obtained for the course/module for which APL was awarded will not be carried forward to your record and will not contribute towards the award classification.

Your transcript will indicate any course/module for which APL has been granted.

Admission Notice

You will receive an Admission Notice whenever you enter for an examination. It is the document which allows you to enter the Exam Hall, and it lists your contact details, candidate number and the dates and times of your examinations. You will receive the Notice to Candidates with this document.

Aegrotat degree

This is an honours degree awarded without classification (i.e. an unclassified degree). You may apply for a degree under the aegrotat provisions if, due to mitigating circumstances, you are unable to sit an examination or your performance was adversely affected. The aegrotat provisions would only normally be applied if your mitigating circumstances are serious and are likely to prevent you from returning to complete your studies in the usual way. The aegrotat provisions allow the Board of Examiners to award a classified degree using the marks already attained if they feel it is appropriate to do so.

Appendices

Any Appendices are part of the regulations and supplement the Detailed Regulations.

Assessment

Assessment is the means by which your ability, progress and achievement are measured against criteria. The

Examination

include, but are not limited to, a written paper examination, coursework, project, dissertation, or online

Examination attempt

If you enter an examination room to sit a written paper examination this will count as an examination attempt.

Examination centre

The University has authorised examination centres worldwide. An examination centre is a place where you go to sit your written paper examinations. You must sit any written paper examinations at one of these centres.

Exclusion

Where courses/modules may not be taken together under any circumstances, normally because there is an overlap in content.

Exit Award

If you are unable to complete your programme of study you may apply for an exit award. Exit qualifications are awarded at the discretion of the Board of Examiners and are based on the number of credits and the type of course or module you have successfully completed. The qualifications equate to the intermediate levels of the target award, for example, you may apply for a Diploma of Higher Education if you are unable to complete an honours degree programme.

Extension of registration

Where your registration is extended by a specified length of time.

Final diploma

The final diploma is the certificate (or parchment) that you receive from the University of London when you have successfully completed a programme of study leading to an award of the University.

Formal assessment

This is the means by which credit bearing individual courses/modules are examined. The forms of assessment may vary according to the learning outcomes being examined.

Framework for Higher Education Qualifications (FHEQ)

The FHEQ forms part of the UK Quality Code for Higher Education published by the Quality Assurance Agency for Higher Education (QAA). University of London awards are identified as being at one of the levels contained within the FHEQ.

General regulations

General regulations establish threshold rules upon which programme-specific regulations are based.

Guidelines for Examinations

The Guidelines for Examinations contain the details of the responsibilities and conduct of examinations for University of London International Programmes.

Individual courses/modules

Individual courses/modules do not lead to an award but may be considered for entry and/or credit towards, a programme of study leading to an award. There are separate regulations governing provision of individual courses/modules.

Programme Handbook

The Programme Handbook will provide academic guidance to help you progress through your studies, including how your programme is structured, the support you will receive from your Lead College and advice on assessment and how to prepare. See also Student Guide.

Programme Specification

This is the published statements about the intended learning outcomes of programmes of study, containing

Transfer

Transfer is the process by which you may move between programmes in accordance with specific rules. Where the transfer is from diploma (or access route) to degree this is sometimes referred to as 'progression' as you are considered to be moving from one level of award to another level.

University

Refers to the University of London, which is a federation of independent Colleges and Central Academic Bodies

University of London International Academy

A Central Academic Body of the University of London collaborating with twelve Lead Colleges. The product of this collaboration is the University of London International Programmes

University of London International Programmes

The Colleges of the University of London and the University of London International Academy collaborate to deliver the University of London International Programmes.

Written paper examination

A written paper examination is an examination which you write in a controlled environment. These are the examinations that are taken at examination centres worldwide. A time limit is given and you are not permitted to use any aids, except where these are indicated in the Detailed Regulations or Notice to Candidates.

Related documents and other sources of information

Guidelines for Examinations

These guidelines contain the details of the responsibilities and conduct of University of London International Academy Boards of Examiners

See: www.londoninternational.ac.uk/sites/default/files/magazine/guidelines_for_examinations_11_12.pdf

Inclusive Practice Policy

The University has a policy by which the needs of students with disabilities and/or specific access requirements are considered in terms of both their studies and their examinations.

More information can be found on: www.londoninternational.ac.uk/sar

List of examination centres

An examination centre is a place where a student goes to attempt their written paper examinations. The University has authorised examination centres worldwide. Students are required to sit any written paper examinations at one of these centres.

See: www.londoninternational.ac.uk/exams

List of institutions with Diploma Teaching status

For some undergraduate diplomas, registered students are required to attend a teaching institution that has Diploma Teaching status. Diploma Teaching status is granted to a teaching institution through application by the institution and inspection by the Lead College (or Undergraduate Laws Programme) against its established criteria.

See www.londoninternational.ac.uk/online-search/institutions

www.londoninternational.ac.uk/distance-and-flexible-learning/how-you-study

Programme Handbook

Each programme handbook is written by the academic staff at the Lead College for your programme. It will include academic guidance about how to study, the support and learning resources that are available to you and how to study and prepare for examinations.

The handbook/manual is either sent to students when they register, made available on the Virtual Learning Environment or via the web.

See: www.londoninternational.ac.uk/community-support-resources/current-students/handbooks

Quality Framework

The Quality Framework outlines the key principles on which the quality assurance partnership between the central University and the Lead Colleges/Consortia is based

See: www.londoninternational.ac.uk/our-global-reputation/governance/quality-schedules

Student Charter

The University has a Student Charter which is intended to state key mutual obligations between the University of London International Programmes and its International Programmes Students

See: www.londoninternational.ac.uk/distance-flexible-learning/student-charter

Student Guide

The Student Guide is produced for the benefit of all students. It includes information, advice and guidance on the different stages and different demands of the student life cycle. It will be a valuable point of reference throughout your studies.

See: www.londoninternational.ac.uk/community-support-resources/current-students/handbooks